



Pulaski County Health Center & Home Health Agency

101 12th Street, Crocker MO 65452

Health Center 573/736-2217 WIC 573/736-2218 Fax 573/736-5370

Home Health 573/736-2219 Fax 573/736-5847

www.pulaskicountyhealth.com



OFFICE OF ADMINISTRATION

DIVISION OF PERSONNEL

Pay Grade: A 14

ENVIRONMENTAL PUBLIC HEALTH TECHNICIAN

DEFINITION

This is entry-level technical position that provides assistance in promoting community environmental public health and in the implementation of environmentally influenced public health laws and regulations as well as the water monitoring program. This description may not include all of the duties, knowledge, skills, or abilities associated with this classification.

DESCRIPTION OF WORK/JOB DUTIES

- Receives training in basic laws, regulations, principles, procedures, and techniques relating to environmental public health programs, including the following: individual water and on-site wastewater treatment systems; milk sanitation and inspection; food and facility sanitation; food safety inspection; food and waterborne disease prevention and outbreak investigation; child care facility sanitation and safety; commercial lodging sanitation and safety; industrial hygiene; environmental public health factors related to disaster response and/or food transportation accidents; environmental epidemiology programs concerning toxic and hazardous chemicals and their risk assessment; and building related illnesses.
- Participates in field inspections and evaluations concerning the application of public health practices designed to prevent disease and promote environmental health, life safety, and consumer protection.
- Assists in the collection of field samples and data; prepares data in a clear and concise manner.
- Receives and accounts for laboratory samples to be prepared or tested.
- Assists with routine laboratory work, data entries and other related activities; maintains and cleans equipment.
- Assists EPHS in inspecting food service establishments, retail food stores, food manufacturers, and food distributors to determine compliance with environmental public health laws, rules, and regulations pertaining to their operation and assisting with follow-up inspections.

- Assists in inspecting child care facilities, lodging establishments, and/or shelters to determine compliance with environmental public health laws, rules, and regulations pertaining to their operation.
- Receives close supervision and training until technical aspects of position are learned; as knowledge and skill are gained, receives general supervision; work is reviewed while in progress and upon completion.
- Receives detailed instructions and completes assigned tasks under close supervision.
- Performs other work as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES (KSAS)

- Introductory knowledge of basic mathematics.
- Introductory knowledge of basic chemistry, biology, or general science.
- Skill in cleaning and maintaining equipment, tools and vehicles.
- Ability to understand and follow instructions, make accurate observations and to communicate effectively.
- Ability to perform manual work requiring heavy lifting, reaching, and bending.
- Ability to perform meticulous and thorough work.
- Ability to establish and maintain effective working relationships with the public, staff, and governmental agencies.
- Ability to communicate effectively and possess public speaking skills.

EXPERIENCE AND EDUCATION

(The following requirements will determine eligibility, experience and education ratings. When practical and possible, the Division of Personnel will accept substitution of experience and education on a year-for-year basis.)

- Completion of 60 credit hours from an Accredited College or University in environmental science, biology or related field of study

I have read the foregoing job description in its entirety and understand its contents. I can perform the essential functions with or without reasonable accommodation under the American with Disabilities Act.

Employee Signature

Date